

# CAMARILLO RANCH FOUNDATION BOARD OF DIRECTORS

98th Meeting, Wednesday, Nov. 8, 2006

**CALL TO ORDER** – The 98th meeting of the Camarillo Ranch Foundation Board of Directors was called to order by President Ted Rains on Wednesday, Nov. 8, 2006, at 6:30 p.m. in the Camarillo House, 201 Camarillo Ranch Rd., Camarillo, CA 93012.

**PRESENT** – Board Members – President Ted Rains, Secretary Gerry Olsen, Treasurer Susana Reeder, Chuck Andrews, Bruce Fuhrman, Art Goulet, Ira Grooms, John Hills, Bill Little, Frank Malabarba, Karen Prough, and Kiran Sahota. Others present: Ranch Manager Kristen Richey-Herrera.

**MINUTES OF OCT. 11, 2006 REGULAR MEETING** – It was moved by Ira Grooms, seconded, and unanimously approved that the minutes of the regular meeting of Oct. 11, 2006, be approved as distributed, with the following correction, striking the name of “John Hills” from those present.

**AGENDA CHANGE** – By unanimous consent, it was agreed to amend the agenda to take up the Barn Fund Raising Committee Report and Plans for 6<sup>th</sup> Candlelight Gale immediately.

## REPORTS

**BARN FUND RAISING COMMITTEE** – Bill Little reported he had renegotiated the contract for a feasibility study for funding the renovation of the Mule Barn with Nextel and Associates, with the following changes – contract to start Jan. 15, a new payment schedule, and with a report in April 2007.

## UNFINISHED BUSINESS

**6<sup>th</sup> HOLIDAY CANDLELIGHT GALA** - Bill Little reported \$20,350 had been received or pledged from sponsors for the 6<sup>th</sup> Holiday Candlelight Gala. (Bill Little left the meeting at 6:41 p.m.) Susana Reeder said planning for the event is on schedule, covering volunteer signup, sale of tickets, and silent auction items.

## FINANCIAL INFORMATION

**TREASURER’S REPORT** – Susana Reeder reported the following Foundation balances as of Oct. 31, 2006 – Certificate of Deposit No. 1 - \$120,515.87.84; Checking Account - \$30,707.93; Money Market - \$34,434.21; UBS Financial Services - \$8142.12; UBS Financial Services Endowment - \$11,018.78; and Petty Cash - \$500, for a total of \$205,318.91, up \$12,169.91 since Sept. 30, 2006. Ted Rains said the report will be filed.

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FINANCIAL REPORT – Kristin Richey-Herrera reviewed the Financial Report of Income and Expenses, dated Nov. 1, 2006. Ted Rains said the report will be filed.

FINANCE AND ADMINISTRATION COMMITTEE – Kristin Richey-Herrera reported that plans are underway to change the Foundation insurance provider.

NEXT BOARD MEETING – Ted Rains reported the next Board meeting will be Wednesday, Jan. 3, 2007, at 6:30 p.m., and that there will be no Board meeting in December.

PUBLIC COMMENTS - Kiran Sahota commended the Docents on the recent Santa Rosa School tour at the Ranch.

## **REPORTS**

PRESIDENT – Ted Rains reported on meetings with City of Camarillo officials, on the City possibly expanding the scope of the seismic and safety work on the Mule Barn, and on financing for the renovation of the Mule Barn.

BOARD COMMENTS – Chuck Andrews commented on a Board wine basket for the Candlelight Gala.

EXECUTIVE COMMITTEE – Ted Rains reported the Executive Committee will meet Wednesday, Nov. 29, at 8:30 a.m. in the Camarillo House.

COMMUNITY RELATIONS/MEMBERSHIP COMMITTEE – Art Goulet reported no date has been set for the erection of off-site directional signs to the Ranch.

DOCENTS' COMMITTEE – Kristin Richey-Herrera reported the Docent Christmas Party will be Tuesday, Dec. 12, at a cost of \$16 per person, and on Camarillo House open hours for the holidays.

GIFT SHOP – John Hills reported on preparing the Gift Shop for the Gala and holidays.

GRANTS – Bruce Fuhrman reported he is looking into grant application services.

HISTORY AND EDUCATION COMMITTEE – Frank Malabarba reported on 2006 Chat Nights including preparing a DVD on each, 2007 Chat Nights, a proposed Ranch Oral History Program, obtaining the White Horses for more Ranch events, release of images on the Ranch video, and seeking state historical landmark designation.

OPERATIONS COMMITTEE – Chuck Andrews reported that a reception is planned for the Master Gardeners Friday, Jan. 5, at the Ranch, and on herb garden interpretative signs. John Hills reported interpretative signs have been erected at the Ranch, that the City is reviewing final plans for repaving the parking lot, and discussed a left turn lane

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going south from Camarillo Ranch Rd. on to Mission Oaks Blvd. Hills and Bruce Fuhrman reported on a proposed commemorative brick walkway program in the East Garden.

**RANCH MANAGER'S REPORT** – Kristin Richey-Herrera reported receiving a thank you letter on the Military Expo and on the City of Camarillo Birthday events in October, Ranch holiday bookings, and holiday Ranch tour dates and times.

### **UNFINISHED BUSINESS**

**PROPOSED RECOGNITION POLICY** – Following discussion, it was moved by Susana Reeder, seconded, and approved on a 9-1 vote, with Art Goulet voting no, that the Board adopt the “CRF Recognition Policy,” dated Nov. 8, 2006.

**PLANS FOR OCTOBER FEST** – Bruce Fuhrman reported planning is underway for the 2007 Camarillo Ranch October Fest with a date of Sunday, Sept. 30, with an emphasis on cars and refreshments.

**DISCUSSION OF CONCEPT OF WINE TASTING ROOM IN GIFT SHOP** – Following a lengthy discussion, it was moved by Kiran Sahota, seconded, and unanimously approved that the Board not approve the concept of a wine tasting room in the Ranch Gift Shop.

### **NEW BUSINESS**

**E-MAIL ETIQUETTE** – By unanimous consent, it was agreed to place the item of e-mail etiquette on the January Board agenda.

**DRAFT FOUNDATION STRATEGIC PLAN OUTLINE** – Bruce Fuhrman handed out and asked Board members to review an outline of the new Foundation Strategic Plan. An ad hoc Strategic Plan Committee will be appointed at the January Board meeting.

**ADJOURNMENT** – There being no further business, the meeting was adjourned by Ted Rains at 8:58 p.m.

Gerry Olsen, Secretary

11/23/2006