

# CAMARILLO RANCH FOUNDATION BOARD OF DIRECTORS

97th Meeting, Wednesday, Oct. 11, 2006

CALL TO ORDER – The 97th meeting of the Camarillo Ranch Foundation Board of Directors was called to order by President Ted Rains on Wednesday, Oct. 11, 2006, at 6:30 p.m. in the Camarillo House, 201 Camarillo Ranch Rd., Camarillo, CA 93012.

PRESENT – Board Members – President Ted Rains, Secretary Gerry Olsen, David Carlson, Art Goulet, Ira Grooms, John Hills, Bill Little, Frank Malabarba, Karen Prough, Kiran Sahota (entered at 6:38 p.m.), and Rose Wisuri (entered at 6:33 p.m.). Others present: Ranch Manager Kristen Richey-Herrera, Docent Chair Carol Yung (entered at 6:46 p.m.), and Faye Hawes, George Gilpatrick, Dodie Meister, Jim Knutson, and Pat Knutson of Rancho Ventavo Cellars in Moorpark.

MINUTES OF SEPT. 6, 2006 REGULAR MEETING – By unanimous consent, the minutes of the regular meeting of Sept. 6, 2006, were approved as distributed.

## **FINANCIAL INFORMATION -**

TREASURER'S REPORT – Kristin Richey-Herrera reported the following Foundation balances as of Sept. 30, 2006 – Certificate of Deposit No. 1 - \$120,080.84; Checking Account - \$14,475.61; Money Market - \$39,258.66; UBS Financial Services - \$8045.71; UBS Financial Services Endowment - \$10,788.18; and Petty Cash - \$500, for a total of \$193,149.00, down \$2734.05 since Aug. 31, 2006. It was moved by Bill Little, seconded, and unanimously approved that the report be filed.

FINANCIAL REPORT – Kristin Richey-Herrera reviewed the Financial Report of Income and Expenses, dated Sept. 28, 2006. Ted Rains said the report will be filed.

NEW INSURANCE - Following discussion, it was moved by Art Goulet, seconded, and unanimously approved that the new insurance policy for the Foundation be referred to the Finance and Administration Committee with authority to approve the new policy after insuring there is no duplication with City of Camarillo insurance (as it applies to the Camarillo Ranch) and making the necessary changes in the Foundation budget.

NEXT BOARD MEETING – Ted Rains reported the next Board meeting will be Wednesday, Oct. 11, 2006, at 6:30 p.m., that there will be no Board meeting in December, and that the January meeting will be held Wednesday, Jan. 3, at 6:30 p.m.

PUBLIC COMMENTS – Faye Hawes, owner of Rancho Ventavo Cellars in Moorpark, presented a proposal to use the present Ranch Gift Shop as a wine tasting room. Following discussion, it was agreed to place the matter on the Nov. 8 Board agenda.

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## **REPORTS**

**PRESIDENT** – Ted Rains welcomed Carol Yung to the Board meetings and commended Gerry Olsen for the upcoming winter Ranch newsletter.

**BOARD COMMENTS** – Karen Prough commended Susan Andrews for her tenure as chair of the Docents.

**EXECUTIVE COMMITTEE** – Ted Rains reported the Executive Committee will meet Wednesday, Oct. 25, at 8:30 a.m. in the Camarillo House.

**BARN FUND RAISING COMMITTEE** – Bill Little reported he had talked to City of Camarillo officials and that bids for the seismic/safety on the Mule Barn would go to the City Council for approval in November with the contract probably being awarded in March.

Little also reported on a talk with Jay Grigsby, of Netzel and Associates. Following discussion, it was moved by Bill Little, seconded, and approved on a 10-1 vote, with Art Goulet voting no, that the Board President be authorized to sign a contract with Netzel and Associates for a feasibility study on fund raising for the renovation of the Mule Barn not to exceed \$25,000, following legal review and approval of a payment schedule satisfactory to the Chair of the Barn Fund Raising Committee.

**COMMUNITY RELATIONS/MEMBERSHIP COMMITTEE** – Art Goulet reported off-site City of Camarillo directional signs to the Ranch will be ordered and erected shortly.

**DOCENTS' COMMITTEE** – Carol Yung reported the Camarillo House will be open Wednesday evenings during December from 7 to 9 p.m.

**GIFT SHOP** - Rose Wisuri reported license plate holders, “Rancho Camarillo,” have been ordered and will be available for the Candlelight Gala.

**GRANTS** – Kristin Richey-Herrera reported that Bruce Furman has condensed the list of foundations which might accept grant applications from the Ranch and that a draft of the Ranch Strategic Plan will go to the Finance and Administration Committee at its October meeting.

**HISTORY AND EDUCATION COMMITTEE** – Frank Malabarba reported the last 2006 Chat Night Wednesday, Oct. 18, will feature Burt Lamb, Harold Parker, and Meliton Ortiz and that the History and Education Committee is seeking image releases for some of the images used in the Ranch video and seeking funds to pay for the writing of a Ranch history.

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## **REPORTS (Continued) –**

OPERATIONS COMMITTEE – Kristin Richey-Herrera reported a work day is planned to install on-site directional signs, the Ranch is looking into purchasing bricks for a bridal walkway in the East Garden, and that Sultan, the first Camarillo white horse, is buried in the West Garden, just south of the fountain.

WEB SITE – David Carlson reported he plans to add information on the Candlelight Gala to the Ranch web site.

RANCH MANAGER'S REPORT – Kristin Richey-Herrera reported on a planned military expo at the Ranch. Following discussion, it was moved by Gerry Olsen, seconded, and unanimously approved that the matter be referred to the Executive Committee asking for a recommendation regarding a possible policy. The idea of a special lunch for the Ranch Master Gardeners was referred to Chuck Andrews for recommendation.

## **UNFINISHED BUSINESS –**

PROPOSED RECOGNITION POLICY – Kiran Sahota handed out notes from the Recognition Committee meeting of Aug. 11, 2006. Following discussion, it was agreed to consider levels of recognition at the Nov. 8 Board meeting.

REPORT ON LOS COMPADRES MEMBERSHIP BRUNCH – Bill Little reported the Los Compadres Membership Brunch and dedication of the Gazebo went well with 200 persons present and urged the Foundation to have a program for future brunches.

PLANS FOR SIXTH CANDLELIGHT GALA (Friday, Dec. 1, at 6 p.m.) – Kristin Richey-Herrera handed out tickets, donation letters, and donation forms to Board members and said a sponsor for the wine tasting has been obtained.

LETTER TO CITY OF CAMARILLO ON CONTRACTING – Ted Rains said he is seeking a meeting with the City Manager regarding several issues.

## **NEW BUSINESS –**

RAY AYERS DONATION TO RANCH – Ted Rains reported he will pick up mule harnesses, from the Camarillo Ranch, which are being donated to the Ranch by Ray Ayers.

E-MAIL POLICY – David Carlson reported a proposed policy will be ready for consideration at the Nov. 8 Board meeting.

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**NEW BUSINESS (Continued) –**

**APPOINTMENT OF OCTOBER FEST CHAIR** – Ted Rains appointed Bruce Fuhrman as chair of the 2007 Ranch October Fest.

**WALKIE TALKIES AT RANCH** – Ted Rains said there has been a Docent request for walkie talkies to be used by the Docents and others at the Ranch. The matter was referred to the Operations Committee.

**COMMITTEE CHANGES** – Ted Rains noted the following committee member changes – Carol Yung as chair of the Docents, Bill Little as chair of the Barn Fund Raising Committee, and changes in the membership of the Executive Committee. Rains asked the Barn Fund Raising Committee to consider a name change.

**ADJOURNMENT** – It was moved by Ira Grooms, seconded, and unanimously approved that the meeting be adjourned. The meeting was adjourned by Ted Rains at 8:54 p.m.

Gerry Olsen, Secretary

10/11/2006