

CAMARILLO RANCH FOUNDATION BOARD OF DIRECTORS

95th Meeting, Wednesday, Aug. 2, 2006

CALL TO ORDER – The 95th meeting of the Camarillo Ranch Foundation Board of Directors was called to order by President Ira Grooms on Wednesday, Aug. 2, 2006, at 6:31 p.m. in the Camarillo House, 201 Camarillo Ranch Rd., Camarillo, CA 93012.

PRESENT – Board Members - President Ira Grooms, Vice President Michael Lavenant (entered at 6:34 p.m.), Secretary Gerry Olsen, Chuck Andrews, David Carlson, Art Goulet, John Hills, Bill Little, Frank Malabarba, Karen Prough, Ted Rains, Kiran Sahota, and Rose Wisuri (entered at 6:35 p.m.) Others present: Ranch Manager Kristen Richey-Herrera and Docent Chair Susan Andrews.

MINUTES OF July 5, 2006 REGULAR MEETING – By unanimous consent, the minutes of the regular meeting of July 5, 2006, 2006, were approved as distributed, with the following corrections – Page 1, Others Present, Line 2 – Add Councilmember Charlotte Craven; Page 2 – Logo Task Force, Line 1 - Change spelling of name to Art Goulet; and Line 4 – Change name to Frank Malabarba.

FINANCIAL INFORMATION

FINANCIAL REPORT – Michael Lavenant reviewed the Financial Report of Income and Expenses, dated Aug. 2, 2006. Ira Grooms said the report will be filed.

TREASURER'S REPORT – Michael Lavenant reported the following Foundation balances as of April 30, 2006 – Certificate of Deposit No. 1 - \$119,204.22; Checking Account - \$28,084.35; Money Market - \$34,270.69; UBS Financial Services - \$8045.71; UBS Financial Services Endowment - \$10,788.18; and Petty Cash - \$500, for a total of \$200,893.15, up \$9992.10 from June 30, 2006.

FINANCE AND ADMINISTRATION COMMITTEE – Michael Lavenant reported the Treasurer has asked that the restricted funds be shown separately in financial statements and that the Finance and Administration Committee discussed the feasibility study and capital campaign for the rehabilitation of the Mule Barn.

NEXT BOARD MEETING – Ira Grooms reported the next Board meeting will be Wednesday, Sept. 6, 2006, at 6:30 p.m.

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REPORTS

PRESIDENT – Ira Grooms reported Rose Wisuri and Shirley Randall will become new Donas of the Pleasant Valley Historical Society this month.

BOARD MEMBERS –Karen Prough complimented the Master Gardener program. Ted Rains, Gerry Olsen, and Michael Lavenant commented on the Taste of Camarillo program of the Meadowlark Service League at the Camarillo Ranch July 30. Rains commented on the upcoming Camarillo Arts and Jazz Festival.

EXECUTIVE COMMITTEE – Michael Lavenant reported the Executive Committee will meet Wednesday, Aug. 30, at 9:15 a.m. in the Camarillo House.

BARN FUND RAISING COMMITTEE – Ted Rains reported the Barn Fund Raising Committee is ready to proceed with plans for a \$25,000 feasibility study of the Mule Barn Capital Campaign, but a meeting will be held with consultant on plans for the study and the campaign. By unanimous agreement, the Board agreed to have the Board President send a letter to the City of Camarillo City Manager seeking clarification on the Foundation contracting for the work on rehabilitation of the Barn. The Board is also seeking a set of architect's drawings for the Barn.

COMMUNITY RELATIONS/MEMBERSHIP COMMITTEE – Art Goulet reported the Community Relations/Membership Committee discussed a new Ranch logo. Bill Little reported that, in the 2006-2007 Ranch Membership Campaign, 98 memberships have been received with dues of \$9305. David Carlson reported there have been 10 responses to the on-line Ranch survey on future events with a barbeque and movie night the most popular.

DOCENTS' COMMITTEE - Susan Andrews reported the Docents Committee will present Docent badges to Gary Blum, Ned Chatfield, and Pat Distad at the Aug. 10 Docent meeting. Following a discussion of admission fees/donations, it was moved by Bill Little, seconded, and approved on an 11-1 vote, with Frank Malabarba voting no, that the Ranch Manager be directed to increase the fee for pre-scheduled adult tours from \$3 to \$5 per person. It was then moved by Chuck Andrews, seconded, and approved on a 10-2 vote, with John Hills and Frank Malabarba voting no, that the suggested donation for a tour of the Camarillo House be increased from \$3 to \$5, with the proviso that the increase go into effect as of Sept. 1, 2006. Susan Andrew also announced that Camarillo House will be closed Dec. 23-24 and Dec. 30-31, but open for tours Wednesdays, Dec. 6, Dec. 13, Dec. 20, and Dec. 27, from 12 noon to 4 p.m. and from 7 to 9 p.m., in addition to the regular Saturday and Sunday tour hours. Later, Susan Andrews reported on the Camarillo Ranch shadow box at the Ventura County Fair and a brochure being handed out as a part of the exhibit.

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REPORTS (Continued) –

GIFT SHOP – Rose Wisuri reviewed the Gift Shop Quarterly Financial Report for April, May and June, 2006, noting that the shop had total income of \$2965.38 for the period.

GRANTS – Kristin Richey-Herrera reported she had given the new Grants chair, Bruce Furman, a variety of information on grants.

HISTORY AND EDUCATION COMMITTEE – Frank Malabarba reported the History and Education Committee is discussing the installation of TV monitors to play the Ranch video in the Camarillo House. Malabarba also reported attendance at Chat Nights has been good and that the Committee discussed visiting exhibits, Camarillo House security, and publication of a possible history of the Camarillo House.

OPERATIONS COMMITTEE – John Hills and Chuck Andrews reported the succulent garden had been planted at the Ranch. Hills thanked Frank Malabarba for this work at the Ranch, discussed possible parking on land to be developed just east of the Ranch, and said the paving of the Ranch parking lot may be completed by the end of 2006.

WEB SITE – David Carlson reported a video on last year's Candlelight Gala will be shown on the Ranch web site shortly.

RANCH MANAGER'S REPORT – Kristin Richey-Herrera reported the Ranch has purchased or leased a Dell computer, Sharp copier, HP fax, and Panasonic video camera and that an exterminator has been hired to handle the rat and ant problem.

UNFINISHED BUSINESS

STATUS OF GAZEBO PROJECT – Bill Little reported the dedication of the Gazebo will be held Sunday, Sept. 17, at about 11 a.m. and that the three plaques have been received and will be erected.

INSURANCE ISSUES – Michael Lavenant reported he is looking into errors and omissions insurance for Board members and Camarillo House contents insurance. Ira Grooms referred the matter to the Finance and Administration Committee and asked that the Committee report to the Board

RECOMMENDATION OF LOGO TASK FORCE – David Carlson presented three recommendations from the Logo Task Force for a new Ranch logo. Following discussion, it was moved by Michael Lavenant, seconded, and approved on an 11-1 vote, with Kiran Sahota voting no, that the Board adopt design DJC-1C as the new Ranch logo to be used in sepia, with minor modifications.

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2006 CANDLELIGHT GALA – Ira Grooms reported Susana Reeder has agreed to chair the 2006 Candlelight Gale and that the first meeting of the Gala Planning Committee will be Thursday, Aug. 3, at 6:30 p.m. at the Camarillo House. The rest of the sub-committee chairs will be filled at that time.

PROPOSED RECOGNITION POLICY – By unanimous consent, the Board agreed that a committee was needed to study and present a proposed Recognition Policy for outgoing Board members and others. Ira Grooms appointed Kiran Sahota, Susan Andrews, Rose Wisuri, and Ira Grooms to the Recognition Policy Committee.

NEW BUSINESS

CITY OF CAMARILLO BIRTHDAY MONTH/OCTOBER – Kristin Richey-Herrera reported the Ranch will have a Chat Night and regular tours during the City of Camarillo Birthday in October and that other events are being considered.

NOMINATING COMMITTEE – Ira Grooms announced the appointment of Michael Lavenant as chair of the 2006 Nominating Committee. Election of 2006-2007 officers will be held at the Sept. 6, 2006 Board meeting.

ANNOUNCEMENTS – Gerry Olsen handed out the publication schedule for the November issue of the Ranch newsletter.

ADJOURNMENT - There being no further business, the meeting was adjourned by President Ira Grooms at 8:44 p.m.

Gerry Olsen, Secretary

8/3/2006