

MINUTES

CAMARILLO RANCH FOUNDATION BOARD OF DIRECTORS

94th Meeting, Wednesday, July 5, 2006

CALL TO ORDER – The 94th meeting of the Camarillo Ranch Foundation Board of Directors was called to order by President Ira Grooms on Wednesday, July 5, 2006, at 6:34 p.m. in the Camarillo House, 201 Camarillo Ranch Rd., Camarillo, CA 93012.

PRESENT - President Ira Grooms, Vice-President Michael Lavenant, Treasurer Susana Reeder, Chuck Andrews, David Carlson, Bruce Fuhrman, Art Goulet, John Hills, Bill Little, Frank Malabarba, Karen Prough, Ted Rains (arrived at 7:10 p.m.), Rose Wisuri (left at 8:15 p.m.).

OTHERS PRESENT: Ranch Manager Kristin Richey-Hererra, Docent Chairperson Susan Andrews, Carmelita Nicholson, Councilmember Jan McDonald.

TEMPORARY SECRETARY - Ira Grooms appointed Michael Lavenant to act as temporary secretary in place of Gerry Olsen.

MINUTES OF June 7, 2006, MEETING – It was moved by Art Goulet, seconded by Chuck Andrews, and approved on a unanimous vote, that the minutes of the Foundation Board meeting of June 7, 2006, be approved.

NEXT MEETING – Ira Grooms reported the next regular Board meeting would be Wednesday, August 2, 2006, at 6:30 p.m. in the Camarillo House.

BOARD RETREAT - Ira Grooms discussed the need to grow the Candlelight Gala.

REPORTS -

TREASURER'S REPORT - Susana Reeder reported the following Foundation balances as of June 30, 2006 - Certificate of Deposit No. 1 - \$103,657.77; Certificate of Deposit No. 2 - \$15,177.31; Checking Account - \$31,495.33; Money Market - \$21,412.96; UBS Financial Services - \$7,958.95; UBS Financial Services Endowment - \$10,698.73; and Petty Cash - \$500.00, for a total of \$190,901.05.

FINANCIAL REPORT - Michael Lavenant reviewed the Financial Report of Income and Expenses, dated June 1, 2006.

EXECUTIVE COMMITTEE – It was reported that the next committee meeting will take place on July 26, 2006 at 9:15 a.m. at the Ranch.

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COMMUNITY RELATIONS/MEMBERSHIP COMMITTEE – Ira Grooms reported that the Committee did not meet. Bill Little reported that approximately 1200 letters inviting the community to obtain new or renewal memberships were mailed.

BARN RAISING TASK FORCE – Ted Rains distributed a report and discussed the decisions reached at the June 28 meeting. In particular, there was a discussion on the need to formulate a strategic plan for the Ranch, as well as the fundraising and barn renovation efforts. Bruce Fuhrman moved, seconded by Susana Reeder, and unanimously approved, that the Board prepare a strategic plan for the Ranch. Ira Grooms appointed Bruce Fuhrman, Bill Little, and Kristin Richey to lead the ad hoc committee. Bruce Furhman was appointed chairperson.

DOCENTS COMMITTEE – Susan Andrews distributed a report on upcoming Docents activities and discussed informational items.

GIFT SHOP COMMITTEE – Rose Wisuri reported that there is new merchandise available for the Fiesta Days and the Taste of Camarillo. She requested that any volunteers for the staffing of these events get in contact with her.

GRANTS COMMITTEE – Ira Grooms reported that he was appointing Bruce Fuhrman as the Chairperson of the committee.

HISTORY AND EDUCATION COMMITTEE – Frank Malabarba reported on the status of Chat Nights and discussed the need to evaluate how to best integrate modern television monitors in a historical house. He also reported that the committee will take on the task of developing the complete and detailed “History of the Ranch” as a project.

LOGO TASK FORCE – David Carlson and Art Goulete reported on the recommendations of the Task Force concerning the approved logo. David Carlson provided enlarged two different logos for review in black and white and color. Ted Rains moved, seconded by Chuck Malabarba, that the Board approve logo variation No. 4B as the official logo for the Camarillo Ranch. After a discussion, Bill Little moved, seconded by John Hills, and approved that motion be tabled.

OPERATIONS COMMITTEE – John Hills distributed a report and discussed informational items. Chuck Andrews provided an update on the Master Gardeners projects. Bill Little reported that Bill Harris has done an extraordinary job and should be thanked for his hard work.

WEBSITE - David Carlson reported that he had updated several of the webpages on the website and invited everyone to review the new content. In particular, he had added the agenda and minutes to the website. There was a discussion on the status of the public survey. Councilmember Charlotte Craven announced that the committee should consider placing information on the online survey in Cityscene.

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RANCH MANAGER – Kristin Richey distributed a report on informational items including a request from Assemblyperson Audra Strickland to waive the rental fees to have the Military Appreciation Day held at the Ranch. Ted Rains moved, seconded by Bill Little, and approved on a 7-5 vote, that the fee waiver be granted. Art Goulet, Karen Prough, Chuck Andrews, David Carlson, and Rose Wisuri opposed the motion.

UNFINISHED BUSINESS

Gazebo Project - Bill Little reported that the project was completed and that the commemorative plaques are being finalized. He suggested that the Ranch consider holding a special event recognizing the gazebo and the donors.

Insurance Issues/Application - Michael Lavenant reported that the insurance issues were still being reviewed with insurance brokers.

NEW BUSINESS

Gala Committee Chairperson - Ira Grooms discussed the need to appoint a new chairperson. Frank Malabarba and Karen Prough agreed to be co-chairs.

EXECUTIVE SESSION - After excusing all members of the public, the Board retired to Executive Session at 8:30 p.m. to discuss the Ranch Manager's Evaluation. Upon coming out of executive session at 8:55 p.m., Michael Lavenant announced that the Board had not taken any action other than to advise Kristin Richey that her comments on the evaluation and compensation process were received and greatly appreciated and that they will be taken into consideration for next year.

ADJOURNMENT - There being no further business, the meeting was adjourned by President Ira Grooms at 8:55 p.m.

Michael Lavenant,
Secretary

July 5, 2006