

CAMARILLO RANCH FOUNDATION BOARD OF DIRECTORS

107th Meeting, Wednesday, August 1, 2007

CALL TO ORDER – The 107th meeting of the Camarillo Ranch Foundation Board of Directors was called to order by President Ted Rains on Wednesday, Aug. 1, 2007, at 6:30 p.m. in the Camarillo House, 201 Camarillo Ranch Rd., Camarillo, CA 93012.

PRESENT – Board Members – President Ted Rains, Secretary Gerry Olsen, Treasurer Susana Reeder (entered at 6:34 p.m.), Chuck Andrews, Bruce Fuhrman, Ira Grooms, Art Goulet, John Hills, Michael Lavenant, Bill Little, and Frank Malabarba.

Others present: Docent President Carol Yung and Ranch Manager Kristen Richey-Herrera.

MINUTES – JULY 11, 2007 REGULAR MEETING – It was moved by Chuck Andrews, seconded, and unanimously approved that the minutes of the regular meeting of July 11, 2007, be approved as distributed, with the following correction – Page 2, Letter to City of Camarillo, adding the following at the end, “Board members requested that Rains contact the Camarillo City Clerk and obtain a copy of the revised letter for Board to review at the August Board meeting.”

FINANCIAL INFORMATION:

FINANCIAL REPORT – Michael Lavenant presented the Income and Expense Statement for July 11, 2007. Ted Rains said the report will be filed.

FINANCE AND ADMINISTRATION COMMITTEE – Michael Lavenant reported Finance and Administration Committee discussed the endowment fund and reserves. Following Board discussion, it was agreed to discuss the endowment fund and reserves at the September Board meeting.

NEXT MEETING – Ted Rains announced that the next meeting of the Board will be Wednesday, Sept. 5, at 6:30 p.m. at the Camarillo House.

COMMENTS:

BOARD PRESIDENT – Ted Rains reported it was good to be back from his vacation.

BOARD MEMBERS – Art Goulet asked about the status of the Operating Agreement with the City of Camarillo. Ted Rains said he would check with the City about the matter.

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Michael Lavenant, John Hills, and Goulet complimented the staff on the Taste of Camarillo at the Camarillo Ranch Saturday and Sunday, July 28-29.

UNFINISHED BUSINESS:

APPROVAL OF ACCESSIONS - Kristin Richey-Herrera reported the Ranch has received a wood-burning stove for the Camarillo House kitchen.

PLANS FOR OKTOBERFEST – Bruce Fuhrman and Kristin Richey-Herrera reported nine car entries have been received, fliers are being distributed, and the next Oktoberfest Committee meeting will be Monday, Aug. 20, at 5:30 p.m.

LOS COMPADRES VOLUNTEER BRUNCH – Kristin Richey-Herrera announced the annual Los Compadres/Volunteer Brunch will be held Sunday, Sept. 16, from 10 a.m. to 12:30 p.m. at the Camarillo Ranch.

FIVE-YEAR STRATEGIC PLAN ASSIGNMENTS – Bruce Fuhrman reported that an updated copy of the Five-Year Strategic Plan Assignments has been e-mailed to Board members and that the next Board review will be in February 2008.

MEMBERSHIP OF SALARY STRUCTURE TASK FORCE – Ted Rains named Bill Little, Frank Malabarba, and Ted Rains as members of the Salary Structure Task Force and said a meeting of the Committee will be held shortly.

ADVISORY COUNCIL MEMBERS – Following a report by Susana Reeder, it was moved by Reeder, seconded, and unanimously approved that the following persons be named as Active Members of the Foundation Advisory Council effective July 1, 2007 – Susan Andrews, John Ascherman, George Blok, Mike Brown, Karen Fraser, Lois Grooms, Mary Little, Joe Ortiz, Shirley Randall, and Cynthia Simpson. Reeder announced that letters will be sent to the new Active and Honorary Members.

TECHNOLOGY POLICY – Since David Carlson was not present, it was agreed to place the matter on the September Board agenda.

LETTER TO CITY OF CAMARILO – PROCESS OF BOARD APPOINTMENTS – Ted Rains reported he will obtain a copy of the revised letter to candidates for the Foundation Board from the Camarillo City Clerk and give copies to Board members.

NEW BUSINESS:

REPORT OF NOMINATING COMMITTEE – Gerry Olsen reported the Nominating Committee is recommending the election of the following officers for 2007-2008 – President – Ted Rains; Vice President – David Carlson; Secretary – Gerry Olsen;

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Treasurer – Susana Reeder. Election of officers will be held at the September Board meeting.

DESIGNATION OF PORTION OF HIGHWAY 101 ‘ADOLFO CAMARILLO MEMORIAL HIGHWAY’ – Art Goulet reported he was interviewed on radio regarding the subject and added additional research is underway. It was agreed to contact state legislators after further research is complete.

PROPOSAL FOR SIGN COMMEMORATING BURIAL SITE OF CAMARILLO WHITE HORSES – Following discussion, it was agreed that a committee of Frank Malabarba, Bill Little and John Hills will meet to prepare a proposal for Board consideration.

REPORTS:

BARN COMMITTEE – Bill Little reported discussions are underway regarding a grease trap in the catering prep room in the Mule Barn rehabilitation and that construction may start on the Barn work in January 2008. He announced that the next meeting of the Barn Committee will be Thursday, Aug. 23, at 5:30 p.m.

COMMUNITY RELATIONS COMMITTEE – Bill Little reported the 2007-2008 membership drive will get underway shortly.

DOCENTS – Carol Yung reported the Docents have prepared an exhibit for the Ventura County Fair, Camarillo House tours will be given during the Jazz Festival Sunday, Aug. 12, that a Women in History program is planned Sunday, Oct. 28, and that the House will be open on Wednesday evenings during December for the holidays. Yung also passed out a report, titled, “Prepare for an Oral History,” about plans to interview Carmelita Nicholson, Geraldine Fitzgerald and Meliton Ortiz.

GALA COMMITTEE – Susana Reeder reported planning is underway for the Candlelight Gala Friday, Nov. 30, and that the next meeting of the Committee will be Tuesday, Aug. 21, at 8:30 a.m.

GIFT SHOP – John Hills reported that Gift Shop sold \$650 in items at the Camarillo Fiesta and Taste of Camarillo and that the Gift Shop is having “it’s best year ever.” Board members discussed items for sale in the Gift Shop.

GRANTS – Bruce Fuhrman reported that applications are being prepared for three grants.

HISTORY AND EDUCATION COMMITTEE – Frank Malabarba reviewed his report dated Aug. 1, 2007, including Chat Nights, the upcoming Camarillo Ranch book, and the 2008 Camarillo Ranch Calendar. Malabarba passed out 10 copies of the calendar each to Board members asking them to sell copies.

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OPERATIONS COMMITTEE – John Hills reported the Tuff Shed has been installed next to the Stables at the Ranch.

STRATEGIC PLAN TASK FORCE – Bruce Fuhrman said that Strategic Plan was passed out at the last Board meeting and there have been no Board member comments on the document.

RANCH MANAGER’S REPORT – Kristin Richey-Herrera reported Donor Walls (for Volunteers, Board Members, and Los Compadres Members) were about to be ordered. Following discussion, it was agreed to refer the matter of the Donor Walls back to the Donor Wall Committee for a report to the Board on alternative locations and costs, along with drawings. Art Goulet reported that a display of the Wedding Walk Donor Bricks was prepared for the Taste of Camarillo Gala and Auction July 28.

ANNOUNCEMENTS:

Carol Yung reported the Docents received a complimentary letter regarding the Camarillo Ranch.

Michael Lavenant reported on the possible need for rugs to cover the floor in high-traffic areas of the Camarillo House. The matter was referred to the Operations Committee.

Bill Little complimented the staff for the Taste of Camarillo at the Camarillo Ranch.

COMMITTEE MEETINGS – Art Goulet reported the Community Relations and Membership Committee will meet at 5 p.m. on the fourth Tuesday.

ADJOURNMENT – There being no further business, the meeting was adjourned by Ted Rains at 8:14 p.m.

Gerry Olsen, Secretary
Approved by CRF Board of Directors Sept. 5, 2007

8/2/2007